

Please pass to William W. Wells
who is to represent your principal at the
Working Group meeting.

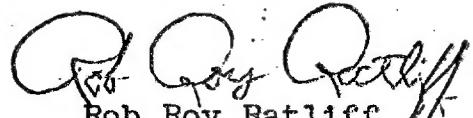
NATIONAL SECURITY COUNCIL

17 August 1976

SUBJECT: Working Group Meeting
Wednesday, 18 August

The attached paper will be discussed
as part of the Working Group Procedures
(Item No. 1) on the agenda for the
first Working Group meeting scheduled
for tomorrow at 10 a.m.

At the OAG meeting yesterday, the Acting
Chairman asked those present to advise
their representatives at the Working Group
meeting to be prepared to discuss criteria
for determining what items need to be
briefed to the Congress. This too is
expected to be discussed as part of agenda
Item No. 1.


Rob Roy Ratliff
Executive Secretary
Operations Advisory Group

SEMI-ANNUAL

Executive Order 11905 of 18 February 1976 provides that:

"The National Security Council shall conduct a semi-annual review of intelligence policies and of ongoing special activities in support of national foreign policy objectives. These reviews shall consider the needs of users of intelligence and the timeliness and quality of intelligence products and the continued appropriateness of special activities in support of national foreign policy objectives." (Sec. 3, (a) (3).)

The Chairman's Guidelines for Operations Advisory Group (OAG) distributed 19 July 1976 with reference to these semi-annual NSC reviews provide that:

- CIA submit reports to the OAG on its special activities.
- The Department of Defense submit reports to the OAG on its activities which are under OAG jurisdiction.
- These reports be broad-based and highlight significant problems and issues.

The due dates for the semi-annual reports to be submitted to the OAG are 1 October and 1 April.

The format should include:

- A general statement of the types of special activities or sensitive intelligence collection operations involved, and the authority by which they are conducted (including how they support national foreign policy objectives).
- A summary contrasting the level of operations for the six months being reported with the previous six months, with an explanation of any significant increase or decrease.
- A summary of operations by geographic area, highlighting any operations which made a significant impact in support

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CLASSIFIED BY NSC
EXEMPT FROM GENERAL DEC.
SCHEDULE OF EXECUTIVE ORDERS 11905
EXEMPTION CATEGORY (S 5B (1), (2) (3) or (4))
AUTOMATICALLY DECLASSIFIED ON
Impossible to Determine
(effective date or event, if any)

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of national foreign policy objectives. This summary should cite the level of activity for each area--cost, number of operations, national/theater/fleet support tasking of reconnaissance operations, etc.--to permit a ready comparison of the extent of operational activity in one area with another.

- A statement of issues and problems encountered. Explain steps being taken to overcome them, with recommendations for any changes in policy, procedures or management deemed necessary.
- A statement of plans for the next six months with emphasis upon any specific events or operations contemplated (e.g., [redacted]
special operation; termination of major program, etc.) and any significant increase in funding required.

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In addition to the semi-annual reviews conducted by the NSC the OAG Guidelines provide for CIA and the Department of Defense to submit to the OAG annual consolidated reports on all on-going activities and programs under their jurisdiction.

The Guidelines provide that the annual report:

- Will include specific performance data.
- Will be an annual periodic review, the acceptance of which by the OAG will constitute authority for continuing approved activities.

The due date for the annual report to be submitted to the OAG is 15 July.
The format should include for each ongoing activity or operation (with the understanding that they may be grouped by country, function and/or category, as appropriate):

- Approved objectives.
- Authority for conducting the operation.

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- Achievements since last report.
- Changes since last report.
- Problems.
- Risks, reactions.
- Cost.
- Approval.
- Spent so far.
- Planned for next year.
- Plans for next year.

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EXECUTIVE SECRETARIAT

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Executive Secretary
17 August 1976

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